

**BOARD OF SELECTMEN
MEETING MINUTES
WEDNESDAY, JANUARY 12, 2005
ABLONDI ROOM**

Attendance: Christopher C. Ross, Chairman; Katherine E. Murphy, Vice-Chairperson; Charles J. Sisitsky, Clerk; A. Ginger Esty, Member (arrived late)

Staff: George P. King, Jr., Town Manager (arrived late); Mark J. Purple, Assistant Town Manager; Matthew A. Romero, Executive Assistant

The Chairman called the meeting to order at 7:01 PM.

The Board discussed whether or not to consider approving the minutes without Dr. Hopkins present. Ms. Murphy commented that the minutes were well done considering Mr. Romero's absence from some of the meetings. Mr. Purple commented, and Mr. Romero agreed that the streaming video coverage of the meetings on the Town's website had proved tremendously helpful in transcribing the minutes as well.

Ms. Esty arrived at 7:04 PM. She questioned about the minutes from September 30, 2004, and whether they had been transcribed or not. Mr. Romero confirmed that they had been transcribed, but had not been reviewed by the Clerk. Mr. Sisitsky informed the Board that he would coordinate with Mr. Romero to bring the Board's minutes up to date.

Mr. Romero also updated Ms. Esty that he had located copies of the letters concerning sex offenders she had sent in September 2004, and would be calling the recipients to follow up as requested the previous week.

Town Manager's FY 2005 Goals

Mr. Ross noted that the Manager had returned the goals with the changes as requested by the Board. Ms. Murphy and Mr. Sisitsky agreed that the only changes made had been the requested edits.

MOVED: To adopt the Town Manager's FY2005 Goals as presented.

Motion: Ms. Murphy

Second: Mr. Sisitsky

VOTE: 4 – 0

Ms. Murphy noted that she and Ms. Esty were working on developing preliminary goals for the Board of Selectmen as well. Mr. Ross explained that he had attended a workshop on evaluating Town Managers at the MMA Conference, and one of the main points made was that the Board needed to establish and identify its own goals first. Ms. Murphy suggested May as a target date for developing the Board goals, since the Manager's goals were usually structured on the fiscal year. This would allow the Manager time to review the Board's goals while developing his. Mr. Ross suggested not a list, but more focused. He noted that another suggestion made at the workshop was to avoid administrative goals for Managers.

Approval of Minutes

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Mr. Ross suggested approving the minutes since the next scheduled meeting would not be until January 20, 2005. Although Dr. Hopkins was absent, the Board felt they could vote on the minutes, and allow her to incorporate any non-substantive typographical edits she might have.

Mr. Ross abstained on the discussion and vote for the August 19 minutes, as he had recused himself for much of that meeting.

MOVED: To approve the minutes for both the Open Session and the Executive Session of August 19, 2004 as submitted by the Clerk.

Motion: Ms. Esty Second: Mr. Sisitsky

VOTE: 3 – 0 – 1 (Mr. Ross)

MOVED: To approve the minutes for September 9, 2004 both Open and Executive Session; September 30, 2004 Executive Session; October 7, 2004 Executive Session; October 14, 2004 Executive Session; November 4, 2004 Open Session; November 18, 2004 Open Session; and December 2, 2004 Open Session.

Motion: Ms. Esty Second: Mr. Sisitsky

VOTE: 4 – 0

MOVED: To move into Executive Session for the purposes of discussing litigation.

Motion: Mr. Sisitsky Second: Ms. Esty

VOTE: 4 – 0 (roll call vote)

Upon returning from Executive Session, the Board attended Town Meeting and did not formally adjourn.

Respectfully submitted,

Charles J. Sisitsky, Clerk